

Keys and Swipes



Swipe:

- A swipe is temporarily checked out at the service desk for building access if you have lost your ID.
- Due back by 5pm the next business day.
- \$10 late fee if not returned on time.
- \$10 fee for not being returned
- No subsequent loans if swipe is not returned.



Keys:

- Temporary keys are checked out at the service desk for apartment and room access if you have lost your keys.
- Due back one hour from check out
- \$10 late fee if not returned on time
- \$150 door core charge if not returned within 24 hours
- After 5 key checkouts, \$50 frequent use fee applies to each subsequent checkout.

Sabbath Key Information:

For those residents practicing Jewish Orthodox special arrangements may be made in regards to keys and swipes. Please contact the SCC main office for additional details.